



Grievance and Redressal Committee

Minutes of Grievance and Redressal Committee (GRC) held on 30.12.2025

I. Agenda:

- 9.1 To confirm the minutes of the previous (Eighth) meeting and review the action taken.
- 9.2 To uphold fairness and equity in addressing student concerns.
- 9.3 To evaluate the status of unresolved grievances discussed in the previous meeting.
- 9.4 To propose and discuss enhanced grievance redressal mechanisms.
- 9.5 Any other relevant matters with the permission of the chair.

II. List of Members Attended:

The Ninth Meeting of the Grievance Redressal Committee for the Academic Year 2025-2026 was held on 30.12.2025 under the chairmanship of Dr. K.L. Palanisamy, Dean (Student Affairs) of the college at IQAC at 03.00 p.m. The Following members attended the meeting:

S.NO.	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. K. L. Palanisamy	Dean (Student affairs)	Chairman	
2	Mrs. S. Bhuvana	HoD/ English	Convener	
3	Dr. C. Aarthi	HoD / ECE	Member	
4	Mr. K. Saravana Kumar	Boys Hostel Deputy Warden	Member	
5	Mrs. T. Gohila	AsP/EEE	Member	
6	Dr. G. Jayamurugan	AsP./CSE	Member	





SENGUNTHAR ENGINEERING COLLEGE

(AUTONOMOUS)

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7	Mrs. T. Divya	AP/ Mathematics	Member	
8	Mrs. K. Dhivya	AP/MDE	Member	
9.	Ms. S. Shalini	Third year R & A	Student Representative	

III. Minutes of the Meeting:

Dr. K.L. Palanisamy, Chairman of the Grievance Redressal Committee, extended a warm welcome to all the members of the committee. The agenda points were then addressed for discussion, and after thorough deliberation, the following resolutions were collectively agreed upon by the committee members.

9.1 To confirm the minutes of the previous (Eighth) meeting and review the action taken.

The Eighth Minutes of the Meeting (11.12.2024) of the Grievance Redressal Committee was unanimously confirmed by the members of the committee.

Action taken report of the previous meeting:

S.No.	Suggestions/Requisition/Grievance	Action Taken
1.	Students suggested that the requirement to submit an admit slip could be waived for those who clear all dues before the commencement of classes. Instead, the implementation of an online admit slip system was proposed to streamline the process.	The proposal has been accepted and the online admit slip system is under implementation . The process is currently in progress.
2.	Students reported to maintain cleanliness in all areas by frequent cleaning.	Frequent cleaning and monitoring have been implemented across classrooms, laboratories,





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		corridors, restrooms and common areas to ensure a clean and hygienic campus environment.
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9.2 To uphold fairness and equity in addressing student concerns.

It was resolved to ensure that all students are treated **equitably** and provided with **fair opportunities** to address their concerns.

Subsequently, the students presented the following issue to the committee.

- Students requested **additional seating and shade facilities** in common areas.

9.3 To evaluate the status of unresolved grievances discussed in the previous meeting.

The committee reviewed the status of grievances discussed in the previous meeting and resolved that all grievances had been addressed promptly, ensuring fairness and transparency in the resolution process.

8.4 To propose and discuss enhanced grievance redressal mechanisms.

The committee deliberated measures to improve the effectiveness of the grievance redressal system. Suggestions included enhancing student awareness about grievance procedures, improving response time, and exploring digital grievance submission and tracking systems.

8.5 Any other points.

nil

Students are encouraged to contact the committee at any time regarding issues related to their personal or campus life. The Chair assured that all valid concerns would be addressed promptly.





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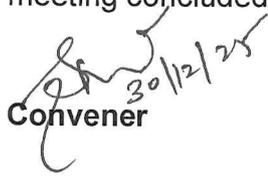
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Dr. K.L. Palanisamy, Chairman of the meeting proposed the vote of thanks to the Committee members of the Grievance and Redressal Committee. The meeting concluded at 04.05 p.m.


30/12/25
Convener


30/12/25
Chairman

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